



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Ting
Classification: Secretary/Caseworker
Posted: April 29, 2022

Assemblymember Phil Ting (D-San Francisco) is seeking a secretary/caseworker for his San Francisco District Office. The person will assume administrative responsibility for the clerical and secretarial functions of the office including Member scheduling as well as constituent casework, public communication and related staff support. This is an in-person position and employees must be vaccinated or have a documented exemption. Individuals must also self COVID-19 test twice weekly. The position will remain open until filled.

Contact: Please send a cover letter and resume to mark.chekal@asm.ca.gov with subject line: Secretary/Caseworker. No phone calls please.